



HQ/CS/CL.24B/16998

August 8, 2020

National Stock Exchange of India Limited
Exchange Plaza, Bandra Kurla Complex,
Mumbai – 400 051
SYMBOL: TATACOMM

BSE Limited
P.J. Towers, Dalal Street,
Mumbai – 400 001
Scrip Code: 500483

Dear Sir / Madam,

Sub: Newspaper Advertisement.

Please find attached herewith two notices published by the Company in the Free Press Journal (English) and Navshakti (Marathi) dailies on August 8, 2020.

Please take the same on record.

Thanking you,

Yours faithfully,
For Tata Communications Limited

PP 

Manish Sansi
Company Secretary &
General Counsel (India)

TATA COMMUNICATIONS

Tata Communications Limited

Regd. Office : VSB Mahatma Gandhi Road Fort Mumbai – 400 001 India

Tel 91 22 6659 1968 website www.tatacommunications.com CIN : L64200MH1986PLC039266



TATA COMMUNICATIONS LIMITED
Regd. Office: VSB, MAHATMA GANDHI ROAD, FORT,
MUMBAI -400 001 INDIA
Tel: 91 22 6659 1968
Website: www.tatacommunications.com
CIN: L64200MH1988PLC039266.

**NOTICE OF ANNUAL GENERAL MEETING, REMOTE E-VOTING
INFORMATION AND BOOK CLOSURE**

Notice is hereby given that the Thirty-Fourth (34th) Annual General Meeting (AGM) of Tata Communications Limited (the Company) will be held on Friday, August 28, 2020 through Video Conference (VC) / Other Audio Visual Means only, to transact the business, as set out in the Notice of AGM. In accordance with the General Circulars issued by the Ministry of Corporate Affairs dated April 8, 2020, April 13, 2020 and May 5, 2020 (collectively referred to as MCA Circulars) and Securities and Exchange Board of India (SEBI) Circular dated May 12, 2020, the Company has sent the Notice of the 34th AGM along with the link to the Annual Report for FY 2019-20 on August 6, 2020 through electronic mode only, to those Members whose e-mail addresses are registered with the Company or Registrar & Transfer Agent - TSR Darashaw Consultants Private Limited (TSRDCL) and Depositories. The requirement of sending physical copies of the Notice of the AGM has been dispensed with vide MCA Circulars and the SEBI Circular. The Annual Report which includes, inter alia, the Notice of the AGM and Explanatory Statement thereto, is available on the website of the Company at www.tatacommunications.com, and on the websites of the Stock Exchanges viz. www.bseindia.com and www.nseindia.com. The Annual Report is also available on the website of National Securities Depository Limited (NSDL) at www.evoting.nsdl.com.

E-voting:

Pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, and Regulation 44 of the SEBI Listing Regulations, the Members are provided with the facility to cast their votes on all resolutions set forth in the Notice of the AGM using electronic voting system (remote e-voting), provided by NSDL.

The detailed procedure for e-voting is provided in the Notice of the AGM. Members are requested to note the following:

- The e-voting period commences on Tuesday, August 25, 2020 (9:00 a.m. IST) and ends on Thursday, August 27, 2020 (5:00 p.m. IST). During this period, Members holding shares either in physical form or in dematerialised form as on Friday, August 21, 2020 i.e. cut-off date, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter.
- The voting rights of Members shall be in proportion to the equity shares held by them in the paid-up equity share capital of the Company as on Friday, August 21, 2020 (cut-off date). Any person, who is a Member of the Company as on the cut-off date is eligible to cast vote electronically on all the resolutions set forth in the Notice of AGM. Any person, who acquires shares of the Company and becomes a Member of the Company after dispatch of the Notice of AGM and is holding shares as on the cut-off date i.e. August 21, 2020, shall be eligible to vote on all the resolutions set forth in the Notice of AGM and may obtain the login ID and password by sending a request at evoting@nsdl.co.in. However, if the person is already registered with NSDL for remote e-voting, then they may use the existing User ID and password for casting their vote.
- Members attending the AGM through VC / OAVM facility who have not cast their vote on the resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system during the AGM.
- The Members who have cast their vote by remote e-voting prior to the AGM may also attend/participate in the AGM through VC / OAVM but shall not be entitled to cast their vote again.

Registration of email addresses:

Members who have not registered their email address with the Company/Depository are requested to follow the process mentioned below and provide the necessary information to the R&T Agent on or before 5:00 p.m. IST on Friday, August 14, 2020, for registering their email addresses to receive the Notice of the AGM and Annual Report electronically and to receive login ID and password for e-voting:

- a. Visit the link <https://green.tsrdarashaw.com/green/events/login/q>
- b. Select the company name viz. Tata Communications Limited.
- c. Enter the DP ID & Client ID / Physical Folio Number and PAN details. In the event the PAN details are not available on record for Physical Folio, Member to enter one of the share certificate numbers. (If PAN details are not available in the system, the system will prompt the Member to upload a self-attested copy of the PAN card for upload and authentication.)
- d. Enter your e-mail address and mobile number
- e. The system will then confirm the e-mail address for receiving this AGM Notice.

After successful submission of the e-mail address, a copy of the AGM Notice and Annual Report for FY 2019-20 along with the e-voting User ID and password shall be sent to the Member by the National Securities Depository Limited (NSDL). In case of any queries, Members may write to csg-unit@tsrdarashaw.com or evoting@nsdl.co.in.

For permanent registration of their e-mail address, Members holding shares in demat form are requested to update the same with their Depository Participant (DP) and to TSRDCPL for those Members holding shares in physical form.

Update of Bank Account details:

The Company has fixed Friday, August 21, 2020 as the 'Record Date' for determining entitlement of members to final dividend for the financial year ended March 31, 2020, if approved at the AGM.

Members who have not updated their bank account details for receiving the dividends directly in their bank accounts through Electronic Clearing Service or any other means may follow the below instructions:

For further details relating to remote e-voting, please refer to the Notice of the AGM. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990 or send a request at evoting@nsdl.co.in.

Physical Holding	Send a scanned copy of the following documents to the R&T Agent of the Company - TSR Darashaw Consultants Private Limited (TSRDCL) at csg-unit@tsrdarashaw.com latest by Friday, August 14, 2020: a. A signed request letter mentioning your name, folio number, complete address and following details relating to bank account in which the dividend is to be received: i. Name and Branch of Bank and Bank Account type; ii. Bank Account Number & Type allotted by your bank after implementation of Core Banking Solutions; iii. 11-digit IFSC Code; b. Self-attested scanned copy of cancelled cheque bearing the name of the Member or first holder, in case shares are held jointly; c. Self-attested scanned copy of the PAN Card; and d. Self-attested scanned copy of any document (such as AADHAR Card, Driving License, Election Identity Card, Passport) in support of the address of the Member as registered with the Company.
Demat Holding	Please contact your Depository Participant (DP) and register your email address and bank account details in your demat account, as per the process advised by your DP.

Book Closure and Dividend:

Members are further requested to note that pursuant to section 91 of the Companies Act 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer books of the Company shall remain closed from Saturday, August 22, 2020 to Friday, August 28, 2020 (both days inclusive) for the purpose of payment of the dividend for the financial year ended March 31, 2020 and the AGM.

The dividend, if declared by the Members, will be paid on or after August 29, 2020. In view of the continuing COVID-19 pandemic, in case of non-availability of the bank details of any Member, the Company shall dispatch the dividend warrant / cheque by post to such Member, upon normalisation of postal services and other activities.

Pursuant to the Finance Act, 2020 dividend income will be taxable in the hands of Members w.e.f April 1, 2020 and the Company is required to deduct tax at source from dividend paid to Members at the prescribed rates in the Income Tax Act, 1961 (the IT Act). Members are requested to complete and / or update their Residential Status, PAN, Category as per the IT Act with their Depository Participants (DPs) or in case shares are held in physical form, with the Company / R&T Agent by sending documents through email by 11:59 p.m. IST on Friday, August 14, 2020. The detailed procedure of the same is available on the website of the Company <https://www.tatacommunications.com/investors/results/and> has been sent to shareholders through email.

For Tata Communications Limited
Manish Sansi
Company Secretary &
General Counsel (India)

Place: Mumbai
Date: August 7, 2020



TATA COMMUNICATIONS LIMITED
Regd. Office: VSB, MAHATMA GANDHI ROAD, FORT,
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CIN: L64200MH1988PLC039266.

NOTICE

Pursuant to Section 201 (2) of the Companies Act, 2013

Notice is hereby given under to all the members of Tata Communications Limited ("the Company") that the Company proposes to make an application to the Central Government to seek an approval under the provisions of Sections 198, 197, 201 and 203 and other applicable provisions of the Companies Act, 2013 ("Act") read with Schedule V to the Act and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, as amended, for the appointment of Mr. Amur Swaminathan Lakshminarayanan (DIN: 08616830) as the Managing Director and Chief Executive Officer of the Company, since Mr. Lakshminarayanan is not a resident of India. The Board of Directors has approved his appointment as Managing Director and Chief Executive Officer of the Company for a period of five years with effect from 26 November 2019, subject to receipt of approval of the shareholders of the Company at the ensuing Annual General Meeting.

For Tata Communications Limited
Manish Sansi
Company Secretary &
General Counsel (India)

Place: Mumbai
Date: 6 August 2020



नोंदणीकृत कार्यालय: व्हीएसबी, महात्मा गांधी रोड, फोर्ट, मुंबई-४०० ००१ भारत
वू.क्र : ११ २२ ६६५९ १९६८,
वेबसाईट: www.tatacommunications.com
सीआयएन: एल६७२००एमएच१९८६पीएलसी०३९२६६

वार्षिक सर्वसाधारण सभेची सूचना, रिपोर्ट ई-व्होटिंगची माहिती आणि वृत्तपत्रांवर
याद्वारे सूचना देण्यात येते की, एजीएम च्या सूचनेत मांडलेले कामकाज करण्यासाठी टाटा कम्युनिकेशन्स लिमिटेड ("कंपनी") ची

सूचना देण्यात येते की, एजीएम च्या सूचनेत मांडलेले कामकाज करण्यासाठी टाटा कम्युनिकेशन्स लिमिटेड ("कंपनी") ची

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टाटा कम्युनिकेशन्स लिमिटेड

नों. कार्यालय: व्हीएसबी, महात्मा गांधी रोड, फोर्ट,

मुंबई-४००००१, भारत

वू.क्र : ११-२२-६६५९ १९६८

वेबसाईट: www.tatacommunication.com

सीआयएन: एल६७२००एमएच१९८६पीएलसी०३९२६६

सूचना

कंपनी अधिनियम, २०१३च्या कालम २०१(२) ला अनुसरून

टाटा कम्युनिकेशन्स लिमिटेड ("कंपनी")च्या सर्व सभासदांना याद्वारे सूचना देण्यात येते की, श्री. लक्ष्मीनारायण हे भारतीय रहिवासी नसल्याने कंपनीचे व्यवस्थापकीय संचालक आणि मुख्य कार्यकारी अधिकारी म्हणून श्री. आसुर स्वामीनाथन लक्ष्मीनारायण (डीआयएन: ०८६१६८३०) यांच्या नियुक्तीसाठी सुधारित कंपनीज (अर्पाईएमटँड अँड रिम्युनेरेशन ऑफ मॅनेजेरियल पर्सोनेल) रुल्स, २०१४ व अधिनियमाच्या परिशिष्ट V सह वाचता कंपनी अधिनियम, २०१३ ("अधिनियम") च्या कलमे १९६, १९७, २०१ आणि २०३ व अन्य प्रमुख तरतुदींचे एक मंजुरी मिळवण्याकरिता केंद्र सरकारकडे एक अर्ज करण्याचा कंपनीचा प्रस्ताव आहे. आगामी वार्षिक सर्वसाधारण सभेत कंपनीच्या भागधारकांनी मंजुरी मिळवण्याची अपेक्षा आहे. आगामी वार्षिक सर्वसाधारण सभेत कंपनीच्या भागधारकांनी मंजुरी मिळवण्याची अपेक्षा आहे. आगामी वार्षिक सर्वसाधारण सभेत कंपनीच्या भागधारकांनी मंजुरी मिळवण्याची अपेक्षा आहे.

टाटा कम्युनिकेशन्स लिमिटेड साठी

ठिकाण: मुंबई

मनिष सान्सी

दिनांक: ६ ऑगस्ट, २०२०

कंपनी सेक्रेटरी अँड जनरल काऊन्सेल (इंडिया)

Table with 2 columns: प्रत्यक्ष धारणा and खालील दस्तावेजांची स्कॅन प्रत शुक्रवार, १४ ऑगस्ट, २०२० रोजी कंपनीचे आर अँड टी एजेंट - टीएसआर दारागाँव कन्सल्टंट प्रॉक्सीजेंट लिमिटेड ("टीएसआरडीसीपीएल") ला पूर्वी रजिस्ट्रार ला cs9-uni@tsdrarashaw.com येथे टिप्पणी करणे

वृत्त पत्रांवर आणि सामान्य: सभासदांनी पुढे कृपया त्यांना देवाचे की, कंपनी अधिनियम, २०१३ चे कलम ११ आणि सेबी (सिस्टीम ऑफिंगोव्हान्स अँड इन्फ्लोअर डिस्कलॉयर्स) नियुक्तीच्या, २०१५ च्या रेग्युलेशन्स ४२ नुसार ३१ मार्च, २०२० रोजी संपलेल्या वार्षिक वार्षिकीला लागून प्रदान आणि एजीएमच्या कारणात्मक कंपनीच्या सभासदांनी नोंदवली आणि भाग हस्तांतरण पुस्तके रानिवार, २२ ऑगस्ट, २०२० पासून शुक्रवार, २८ ऑगस्ट, २०२० (दोन्ही दिवस घन) बंद राहिले.

टाटा कम्युनिकेशन्स लिमिटेड साठी मनिष सान्सी
ठिकाण: मुंबई
दिनांक: ७ ऑगस्ट, २०२०
कंपनी सेक्रेटरी अँड जनरल काऊन्सेल (इंडिया)